

# Witney Town Council

**Mrs Sharon Groth FSLCC fCMgr**  
Town Clerk

**Cllr Duncan Enright**  
Mayor of Witney



Town Hall, Market Square  
Witney, Oxon  
OX28 6AG  
Tel: 01993 704379  
Fax: 01993 771893  
E-mail: [info@witney-tc.gov.uk](mailto:info@witney-tc.gov.uk)  
[www.witney-tc.gov.uk](http://www.witney-tc.gov.uk)

21 February 2020

To: Members of the Christmas Sub Committee - *J Aitman, T Ashby, D Butterfield, O Collins, J King and R Smith*  
(and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Christmas Sub Committee** to be held in the Gallery Room, The Corn Exchange, Witney on **Thursday, 27th February, 2020 at 4.00 pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **Apologies for Absence**

To consider apologies and reasons for absence.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at the meeting.

3. **Minutes** (Pages 3 - 6)

- a) To adopt and sign as a correct record the minutes of the meeting held on 21 October 2019.
- b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

4. **Future Options for Christmas Lights Display** (Pages 7 - 14)

To receive and consider the report of the Operations and Estates Officer concerning the future provision of Witney's Christmas Lights.

5. **Update on Switch On Event from Rotary**

To receive a verbal update from a representative of the Rotary Club of Witney if appropriate.

6. **Update on Advent Fayre** (Pages 15 - 16)

To receive and consider the report of the Cemeteries & Projects Officer on the Witney Town Council Advent Fayre.



Town Clerk